

**EARLY PSYCHOSIS FOUNDATION**

**INCOME AND EXPENDITURE ACCOUNT**

**FUND RAISING EVENT OF SETTING UP DONATION BOXES**  
**IN AREA A, LEVEL 1, DRAGON CENTRE, SHAM SHUI PO**  
**HELD ON 27TH NOVEMBER, 2016**  
**PUBLIC SUBSCRIPTION PERMIT NO.2016/307/1**

## **INDEPENDENT ASSURANCE REPORT**

### **TO THE EXECUTIVE COMMITTEE OF EARLY PSYCHOSIS FOUNDATION (“the Foundation”)**

#### **Public Subscription Permit No: 2016/307/1**

Pursuant to the conditions stated in the Public Subscription Permit issued by the Social Welfare Department of the Government of the Hong Kong Special Administrative Region (“SWD”), we have been requested to report on the attached income and expenditure account of the Foundation in relation to the fund-raising activities held in Area A, Level 1, Dragon Centre, Sham Shui Po on 27<sup>th</sup> November, 2016.

#### **Responsibilities of the Foundation**

The Foundation is responsible for preparing the attached income and expenditure account in accordance with the basis of preparation set out in Note 2, setting out the gross subscriptions raised from the Event and the expenses incurred in connection with Event, in order to comply with the conditions stated in the Public Subscription Permit issued by the SWD. This responsibility includes designing, implementing and maintaining internal controls relevant to the preparation and presentation of the income and expenditure account so that it reflects the subscriptions raised and expenses incurred in connection with the Event and is free from material misstatement.

#### **Our Independence and Quality Control**

We have complied with the independence and other ethical requirements of the Code of Ethics for Professional Accountants issued by the Hong Kong Institute of Certified Public Accountants (“HKICPA”), which is founded on fundamental principles of integrity, objectivity, professional competence and due care, confidentiality and professional behavior.

We apply Hong Kong Standard on Quality Control 1 and accordingly maintain a comprehensive system of quality control including documented policies and procedures regarding compliance with ethical requirements, professional standards and applicable legal and regulatory requirements.

#### **Our Responsibilities**

Our responsibility is to form a conclusion on the attached income and expenditure account, based on our engagement, and to report our conclusion to you.

We conducted our engagement in accordance with Hong Kong Standard on Assurance Engagements 3000 (Revised) “Assurance Engagements Other Than Audits or Reviews of Historical Financial Information” and with reference to Practice Note 850 “Reporting on Flag days and General Charitable Fund-raising Activities Covered by Public Subscription Permits issued by the Social Welfare Department” issued by the HKICPA. We have planned and performed our work to obtain limited assurance for giving our conclusion below.

The work undertaken in connection with this engagement is less in scope than an audit conducted in accordance with Hong Kong Standards on Auditing and consequently does not enable us to obtain assurance that we would become aware of all significant matters that might be identified in an audit. Accordingly, we do not express an audit opinion.

( to be continued)

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Our engagement included carrying out limited procedures for obtaining sufficient appropriate evidence to be able to draw a conclusion, such as inquiries primarily of persons responsible for financial and accounting matters, and other procedures we considered necessary. The procedures performed in a limited assurance engagement vary in nature and timing from, and are less in extent than for, a reasonable assurance engagement. Consequently, the level of assurance obtained in a limited assurance engagement is substantially lower than the assurance that would have been obtained had a reasonable assurance engagement been performed.

#### **Inherent Limitations**

Due to the nature of cash receipts and expenses relating to the Event, it was not practicable for us to determine whether the income and expenditure account and the books and records of the Foundation include all transactions relating to the Event. It was impracticable for us to quantify the potential impact of this on the income and expenditure account. Accordingly, our report relates solely to the income and expenditure account prepared from transactions that have been recorded in the Foundation’s books and records.

#### **Conclusion**

Based on the foregoing, we report that nothing has come to our attention that causes us to believe that the attached income and expenditure account does not reflect, in all material respects, the gross subscriptions raised and the expenses incurred by the Foundation in respect of the Event that have been recorded in its books and records made available to us in accordance with the basis of preparation set out in Note 2.

#### **Intended Users and Purpose**

This report is intended solely for the purpose of assisting the Foundation to satisfy the conditions stated in the Public Subscription Permit issued by SWD in connection with the Event and is not intended to be, and should not be, used for any other purpose. We agree that a copy of this report may be provided to the Director of Social Welfare without further comment from us.

**Law Yui Lun**  
**Certified Public Accountant (Practising)**  
**Room 502, 5/F., Prosperous Building,**  
**48-52 Des Voeux Road Central,**  
**Hong Kong,**

**12 APR 2017**



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*(Expressed in Hong Kong dollars)*

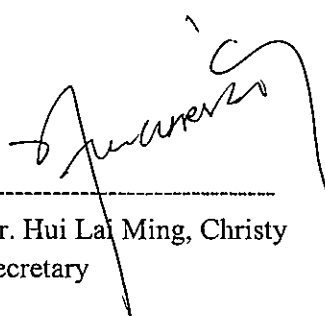
	<u>Note</u>	HK\$
<b>INCOME</b>		
Donations received	2(a)	262.00
Other donation from HSBC Community Partnership Fund	2(a)	35,343.32
		<u>35,605.32</u>
 <b>EXPENDITURE</b>	 2(b)	
Auditor's remuneration		2,300.00
Backdrop and sound equipment		6,500.00
Delivery charges		503.00
Sundry expenses		170.20
Venue license fee		28,237.20
		<u>37,710.40</u>
 <b>DEFICIT FOR THE EVENT</b>		 <u><u>(2,105.08)</u></u>

APPROVED BY THE EXECUTIVE COMMITTEE ON

**12 APR 2017**



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Prof. Chen Yu Hai, Eric  
Chairman



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Dr. Hui Lai Ming, Christy  
Secretary

**EARLY PSYCHOSIS FOUNDATION**  
**NOTES ON INCOME AND EXPENDITURE ACCOUNT**

**1. GENERAL INFORMATION**

Early Psychosis Foundation ('the Foundation') is a charitable institution engaged in making accessible knowledge and experience gained from research and clinical practice to promote high-quality early psychosis intervention services, professional training and public awareness programs. The setting up of donation boxes in Area A, Level 1, Dragon Centre, Sham Shui Po on 27th November, 2016 as approved by the Social Welfare Department of the Government of the Hong Kong Special Administrative Region under Public Subscription Permit No. 2016/307/1 ('the fund raising event') was for the operation, development and mental health rehabilitation services of the Foundation.

The income and expenditure account is solely in relation to the above fund raising event and does not relate to any other part of the operation of Foundation.

**2. BASIS OF PREPARATION**

(a) Income recognition

The income represents cash funds raised from the public in respect of the proceed from donation received in the fund raising event and has been wholly banked into the bank account of the Foundation on 22 September, 2016 and 17th February, 2017 respectively.

(b) Operating expenses

Operating expenses are recognised on the accruals basis.

**3. TAXATION**

No provision for Hong Kong profits tax is necessary as the Foundation is exempted from all taxes payable under the Hong Kong Inland Revenue Ordinance.

\*\*\*\* END \*\*\*\*